

**New Hampshire Estates / Oak View Elementary School Parent-Teacher Association  
PTA Member Meeting Minutes**

**Tuesday, September 19, 2017**

Prepared by Kristy Wright

**Location:** New Hampshire Estates ES Media Center

**In addition to the PTA members and various PTA board and committee members, the following PTA officers and school management representatives were in attendance:**

**Board Officers:**

- Erin Taylor, President
- Jebby Rasputnis, Vice President
- Kirian Villalta, Treasurer
- Kristy Wright, Secretary

**School Management Representatives:**

- Jeff Cline, Oak View ES Principal
- Vernon Jones, Oak View ES Assistant Principal
- Bob Geiger, New Hampshire Estates ES Principal
- Virginia Bumbilis, Paraeducator at New Hampshire Estates ES and PTA Liaison Representative
- Judith Lese, 3<sup>rd</sup> Grade Teacher at Oak View ES and PTA Liaison Representative

**The meeting was called to order at 7:03 PM.**

**Call to Order**

- Introductions (all in attendance)
- Opening Remarks – Taylor welcomed and thanked all in attendance for attending the first PTA meeting of the school year. Taylor stated that the meeting would provide an overview of the PTA's role at NHE & OV ES, a review and proposed approval of the budget for the school year, and upcoming activities at NHE & OV ES.
  - The NHE/OV ES PTA provides for and/or subsidizes cultural arts assemblies, free after-school clubs, field trips (buses and fees), school social events (picnics, movie nights, bingo, restaurant fundraiser nights, etc.), staff support events (back-to-school staff breakfast, teacher appreciation week luncheon, etc.). The NHE/OVA ES PTA also raised \$17,600 in the previous school year specifically for the families affected by the August 2016 explosion at the Flower Branch Apartments.
  - The NHE/OV ES PTA generally holds meetings on the first Tuesday of each month. Meetings alternate between the media centers at New Hampshire Estates ES and Oak View ES.
  - The NHE/OV ES PTA can be followed online through the website (<https://nheovpta.com>), the listerv (<https://groups.yahoo.com/neo/groups/NHEOVPTA/info>) and the Facebook page (<https://www.facebook.com/nheovpta/>).
- Meeting Minutes - The PTA Member Meeting Minutes of 06/06/17 were approved through a motion requested by Jebby Rasputnis and approved by all in attendance without dissent.

**Principals' Reports**

**Oak View ES – Cline & Jones**

- Students who have requested placement in after-school clubs are currently being assigned to all open slots. The number of requests outnumbers the slots so not all students will be in a club. Assignments to be distributed by Fri., 09/23. Clubs start on Tues., 09/26.
- Back-to-School Night was held on Thurs., 09/14, with over 400 in attendance.
- The first parent academy was held this morning (Tues., 09/19). The next parent academy will be on Thurs., 10/19.

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- Girls on the Run started today (Tues., 09/19)
- Upcoming dates to remember:
  - Wed., 10/04 – Walk to School Day
  - Fri., 10/06 – OV Spirit Day and early dismissal
  - Mon., 10/09 – MCPS Open House Day (school in session; parents may visit and observe classrooms in session from 9:00 AM - 11:00 AM)
  - Tues., 10/10 – hearing and vision screenings
  - Thurs., 10/12 – family portraits (4:00 PM – 7:00 PM)
  - Thurs., 10/19 – parent academy (9:10 AM – 10:30 AM)

**New Hampshire Estates ES – Geiger**

- Assistant Principal Thomas Ryan not in attendance due to family commitments but will be at the next PTA meeting on 10/03. Geiger will not be attendance at the next PTA meeting due to family commitments.
- NHE ES summer school successfully held at OV ES this past summer. NHE ES underwent summer renovations to include an update of all air conditioning and heating units and all new sinks and toilets in the bathrooms.
- The incoming Kindergarten class has 140 children.
- Back-to-School Nights held for Pre-Kindergarten & Kindergarten and Grades 1 & 2.
- New dismissal procedures successfully implemented for walkers, bus riders, and car riders.
- Overnight parking ban being enforced in the school parking lot, which has relieved the parking shortage for NHE ES staff.
- Upcoming dates to remember:
  - Thurs., 09/21 – school holiday
  - Tues., 09/26 – parent academy (new staff introductions and student opportunities)
  - Thurs., 09/28 – PTA's picnic and ice cream social (5:30 PM – 7:00 PM)
  - Fri., 10/06 – early dismissal
  - Mon., 10/09 - MCPS Open House Day (school in session; parents may visit and observe classrooms in session from 9:00 AM - 11:00 AM)
  - Fri., 10/20 – PTA's movie night (6:30 PM – 8:00 PM)

**Treasurer's Report**

- The annual Montgomery County Council of Parent-Teacher Associations (MCCPTA) audit of the NHE/OV ES PTA finances for the 2016-2017 school year is still in progress.
- The proposed budget was distributed to all attendees and reviewed. Taylor emphasized that the PTA will only spend what is raised; therefore, fundraising shortages will result in less PTA support for the schools.
- An attendee questioned the even exchanged (receipts v. expenditures) on the book fairs. Taylor explained that the book fairs are a school function that are hosted by the PTA but benefit the schools. The upfront costs are covered and recouped by the PTA and all profits are passed on to the schools.
- The 2017-2018 budget was approved through a motion requested by Judith Lese and approved by all in attendance without dissent.

**Membership Coordinator's Report** *(provided by Taylor in Tracie Holley's absence)*

- 76 members to date

**Volunteer Coordinator's Report** *(provided by Taylor in Kate Waterfall's absence)*

- Volunteer needs at this time are both short-term and long-term commitments to include:
  - Delegates to the Montgomery County Council of Parent-Teacher Assns. (MCCPTA)
  - Social media administrators
  - Translators (in person at events and documents)

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- Administrative / clerical assistants
- Coordinator for the Real Food for Kids – Montgomery ([www.realfoodforkidsmontgomery.org](http://www.realfoodforkidsmontgomery.org))
- Upcoming events:
  - Thurs., 09/28 – Picnic and ice cream social at NHE (ice cream servers)
  - Fri., 10/20 – Movie night at NHE (pizza and snack vendors)

**Additional Reminders**

- Box Tops for Education – Box Tops for Education are the box top clips, bonus box top certificates, and bonus box tops offers found on participating General Mills products that are submitted by the schools for cash ([www.boxtops4education.com](http://www.boxtops4education.com)). Please submit the box tops to the school. (Note: Box Tops for Education directly benefits the school and is not a function of the PTA.)
- Car Magnets – Car magnets are in the process of being designed for both NHE and OV and will be available for sale through the PTA.

**The meeting adjourned at 8:10 PM. The next PTA member meeting is scheduled to be held in the Oak View ES Media Center at 7:00 PM on Tuesday, October 03, 2017.**

**Attendees:**

Erin Taylor	Jebby Rasputnis	Kirian Villalta	Kristy Wright
Jeff Cline	Vernon Jones	Bob Geiger	Virginia Bumblis
Judith Lese	Hendrix Cartagena	Soiry Esquivel	Merarys Rios
Ramon Labrador	Ian McDonald	Annie Kee	Eva Dillon
Kirsten Hazelrig	Becky Kinsey	Fredis Ventura	Mohammad Aktar
Tesfahun Temesgen	Cristina Vasquez	Jose Feliz	Faridy Frias de Morla
Cecilia Peterson	Robert Peterson	Airen Hall	Melissa Reichley
Jocelyn McCarthy			