

**New Hampshire Estates / Oak View Elementary School Parent-Teacher Association  
PTA Member Meeting Minutes**

**Tuesday, September 11, 2018**

Prepared by Annie Kee, VP in place of Kristy Wright, Secretary

**Location:** Oak View ES Multi-purpose Room

**In addition to the PTA members and various PTA board and committee members, the following PTA officers and school management representatives were in attendance:**

**Board Officers:**

- Erin Taylor, President
- Annie Kee, Vice President
- Becky Kinsey, Treasurer

**School Management Representatives:**

- Jeff Cline, Oak View ES Principal
- April Longest, Oak View ES Principal Intern
- Sharon Henson, Oak View ES Teacher
- Bob Geiger, New Hampshire Estates ES Principal
- Thomas Ryan, New Hampshire Estates ES Assistant Principal
- Deneen Gordon, Parent Community Coordinator

**The meeting was called to order at 6:35 PM.**

**Call to Order**

- Introductions (all in attendance)
- Meeting Minutes – The PTA Member Meeting Minutes of 06/05/18 were approved through a motion requested, seconded and approved by all in attendance without dissent.
- PTA role – Erin Taylor shared that the PTA advocates for the students, does fundraising, and sponsors various NHE/OV events and after-school clubs.

**Principal Reports**

**New Hampshire Estates ES – Geiger & Ryan**

- Universal free lunch – This year New Hampshire Estates ES is planning to offer universal free lunch in addition to free breakfast. Families should still submit applications for free and reduced lunches. Additional resources received from Title 1 funding depend on the number of students who apply for free lunch. The school received \$500,000 from Title 1 funding in the past. One program using these additional funds is the “Being a Writer” program, which aims to motivate students to read and write.

- Excel Beyond the Bell program – In spring, this program will offer invited students five days of academic and enrichment activities as well as a hot meal after school. Approximately 30 2<sup>nd</sup> graders will be invited to join this program held at Oak View ES. More information will be provided at a later date.
- School garden – With a \$3,000 wellness grant, the school will expand its kids' garden. It will include four 8x4 raised beds and enclose the garden area with a fence. Audubon also provided some tabletop beds. Parents are welcome to help out and garden. Oak View ES is developing plans for a garden.
- Positive behavioral interventions and supports (PBIS) – The school recognizes students who demonstrate respect and are ready to learn. For example, rewards may include lunch with the principal or a picture with the school mascot.
- New Hampshire Estates ES has the largest Headstart program in Montgomery County.
- Upcoming dates to remember:
  - 9/13 Back to School Night for Grades 1-2, PTA to have table
  - 9/22 Community Block Party in NHE Parking Lot, PTA to have booth

### **Oak View ES – Cline & Longest**

- Principal intern introduction – Ms. Longest is the new principal intern at Oak View ES. She has taught at local public and private schools and was the Assistant Principal at Lucy V. Barnsley Elementary School in Rockville. During January and February 2019, Ms. Longest will be the principal at Oak View ES and another Assistant Principal join the staff temporarily. Mr. Cline will be at another school during this two-month period.
- STEM special – Oak View ES hired a certified STEM teacher, who will offer a STEM special to all students once a week for 50 minutes.
- Soccer goals – The school purchased soccer goals for the field.
- Excel Beyond the Bell program – The program offers enrichment to students who are struggling academically. The program will invite approximately 90 students from Oak View ES.
- After-school clubs – The 8-week session will start on October 2. Free clubs will be offered on Tuesday, Wednesday, and Thursday. Last year, 328 students participated in the clubs. Form due September 26.
- PBIS – Oak View ES rewards students with opportunities to participate in highly fun events. If a student is unable to participate, staff helps the student with restorative practices, such as building empathy, so they can participate in the next event.

### **PTA Update**

- Last year, the NHE/OV PTA:
  - Had 118 members, about half of the members were teachers
  - Recruited 41 volunteers
  - Funded 36 programs, such as after school clubs, movies
  - Raised \$11,000
- Upcoming dates to remember:
  - 9/22 Community Block Party at New Hampshire Estates ES
  - 9/27 NHE/OV Picnic and Ice Cream Social at New Hampshire Estates ES (bring your own food; ice cream provided)

- 10/2 – 10/10 OV Scholastic Book Fair
- 10/18 El Golfo night from 5-10pm (20% of proceeds go to NHE/OV PTA)

**Treasurer’s Report – Becky Kinsey**

- Review of Treasurer’s Report.
- The proposed budget was distributed to all attendees and reviewed.
- The 2018-2019 budget was approved through a motion, seconded and approved by all in attendance without dissent.

**Volunteer Chair’s Report – Kate Waterfall**

- Standing volunteer needs include:
  - Media – including social media, website, Facebook
  - Design/marketing
  - Copying
  - Translation (Spanish)
  - Event support

**Membership Chair’s Report – Kate Waterfall**

- Currently, the PTA has registered 47 members.

**Bylaws Committee – Erin Taylor**

- Updated bylaws are due on December 1, 2018.
- Need three volunteers to help update the bylaws. Contact Erin Taylor if interested.

**The meeting adjourned at 7:35 PM. The next PTA member meeting is scheduled to be held in the New Hampshire ES Media Center at 6:30 PM on Tuesday, October 09, 2018.**

**Attendees:**

Lora Alexander	Sharon Henson	Jocelyn McCarthy
Jeff Cline	Annie Kee	Cecilia Peterson
Liz Fisher	Becky Kinsey	Thomas Ryan
Bob Geiger	Corey Kliewer	Erin Taylor
Deneen Gordon	Gaby Kliewer	Ben Theismen
Kate Hagner	April Longest	Kate Waterfall