

**New Hampshire Estates / Oak View Elementary School Parent-Teacher Association**  
**PTA Member Meeting Minutes**

**Tuesday, October 09, 2018**

Prepared by Kristy Wright

**Location:** New Hampshire Estates ES Media Center

**In addition to the PTA members and various PTA board and committee members, the following PTA officers and school management representatives were in attendance:**

**Board Officers:**

- Erin Taylor, President
- Annie Kee, Vice President
- Becky Kinsey, Treasurer
- Kristy Wright, Secretary

**School Management Representatives:**

- Jeff Cline, Oak View ES Principal
- April Longest, Oak View ES Principal Intern
- Bob Geiger, New Hampshire Estates ES Principal
- Thomas Ryan, New Hampshire Estates ES Assistant Principal

**The meeting was called to order at 6:30 PM.**

**Call to Order**

- Introductions (all in attendance)

**Health & Wellness Committee's Report – Cecilia Peterson, Annie Kee, & Lisa Buttner**

Kee reported that a \$1,000 grant was awarded to Oak View ES. The school will be using the grant to purchase physical education equipment and toward cooking class supplies.

**Community Presentation – CHEER – Bruce Baker & Lucia Zegarra**

Community Health and Empowerment through Education and Research (CHEER) is a non-profit organization dedicated to empowering residents of the Long Branch/Takoma Park area with information related to all aspects of health – access and benefits of healthy foods, healthcare (to include insurance enrollments), improved housing quality and community spaces, etc.

At New Hampshire Estates ES, CHEER works with students to create a community vegetable garden from the creation of the garden to the consumption of the vegetables. In addition to emphasizing healthy food choices, the vegetable garden incorporates math and biology.

**Principal Reports**

**Oak View ES – Cline**

- As of this year, Back to School Night was split by grade levels. For unknown reasons, attendance was down as compared to past years.
- MCPS Open House was held on Monday, 10/08, with 107 family attendees.
- FARM applications need to be submitted as soon as possible. Various criteria (including family income) determine FARM eligibility, which benefits the students with free and/or reduced meals and the school with additional federal government funding. The current FARM rate at Oak View ES provides approximately \$500,000 in annual funding for the curriculum. (Free breakfast is already available to all students.) [FARM = Free and Reduced Meals]
- Upcoming dates to remember:
  - Thu., 10/11 – ESOL Family Night (6:30 PM) [ESOL = English for Speakers of Other Languages]
  - Fri., 10/12 – School Accountability Survey – 5<sup>th</sup> grade only
  - Wed., 10/31 – Fall celebrations in class (no costumes allowed)

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**New Hampshire Estates ES – Geiger**

- Back to School Night attendance was down as compared to past years.
- MCPS Open House was held on Monday, 10/08, with 101 family attendees.
- FARM applications need to be submitted as soon as possible. Various criteria (including family income) determine FARM eligibility, which benefits the students with free and/or reduced meals and the school with additional federal government funding. The current FARM rate at New Hampshire Estates ES provides more than \$500,000 in annual funding for the curriculum. Based on the FARM rate, New Hampshire Estates ES was picked this year for a universal free lunch pilot program. (Free breakfast is already available to all students.) [FARM = Free and Reduced Meals]
- Principal's Parent Coffee held on Tuesday, 09/25, with 45 attendees. The next Principal's Parent Coffee will be held on Tuesday, 10/30.
- Geiger requested that families donate their used, age-appropriate board games for indoor recess.
- Upcoming dates to remember:
  - Tue., 10/30 – Principal's Parent Coffee (9:00 AM)
  - Wed., 10/31 – Fall celebrations in class (no costumes allowed)

**Volunteer Coordinator's Report – Kate Waterfall**

- Mon., 10/15 – PTA Membership Drive
- Thu., 10/18 – El Golfo Restaurant Dine Out Night
- Thu., 11/01 – Capital Campaign starts (annual appeal for direct donations)
- Tue., 11/06 – Election Day bake sale (Oak View ES) – to be organized by Susan Bailey

**Meeting Minutes**

- The PTA Member Meeting Minutes of 09/11/18 were approved through a motion requested by Becky Kinsey and approved by all in attendance without dissent.

**New Hampshire ES / Oak View ES PTA Bylaws**

PTA bylaws are to be reviewed, completed, and approved every three years. The New Hampshire Estate ES / Oak View ES PTA's bylaws of December 2015 are due to expire. The proposed changes to the bylaws are as follows:

**Article VI: Officers and Their Election**

Section 2a. – Change requirements for PTA officers from one Vice President to no Vice Presidents. (Vice President[s] can be elected but will not be required for the function of the PTA. The minimum requirement for the PTA to function will be three officers – President, Treasurer, and Secretary.)

Section 2b – Change the election of the officers from March of each year to May of each year.

Section 3c – Change the election of the officers' election date from March of each year to May of each year for the nominating committee.

**Article XII: General Membership Meetings**

Section 3 – Change annual general membership meeting from March to May of each year.

**Article XIII: Council Membership**

Section 1b – Change the election of the delegates from March to May of each year.

In addition, if allowed by the Maryland PTA, recommend the use of "parents/guardians" in place of "parents" throughout the entirety of the bylaws document.

Once completed, the final bylaws will be presented to the general membership for approval and submitted to the Maryland PTA.

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**MCCPTA Delegate's Report – Jose Feliz**

- MCCPTA meeting held on Monday, 09/17.
- MCCPTA budget passed.
- Program launched to improve high school graduation rate with an emphasis on students who have dropped out of school.

**Membership Coordinator's Report – Kate Waterfall**

- 106 members

**Treasurer's Report – Becky Kinsey**

- Review of Treasurer's Report.
- Kinsey requested budget amendment to increase PayPal usage fees from \$40 for the school year to \$50 for the school year. Increased PTA membership enrollments and donations through PayPal have resulted in increased fees. The amendment was approved through a motion requested by Kate Waterfall and approved by all in attendance without dissent.

**The meeting adjourned at 8:00 PM. The next PTA member meeting is scheduled to be held in the Oak View ES Media Center at 6:30 PM on Thursday, November 15, 2018.** (PTA meeting postponed, as the regularly scheduled date of the first Tuesday of the month – November 6<sup>th</sup> - is Election Day.)

Meeting Attendees:

Erin Taylor	Annie Kee	Becky Kinsey	Kristy Wright
Jeff Cline	Bob Geiger	April Longest	Jose Feliz
Kate Waterfall	Lisa Buttner	Zoila Arita	Elise Tikom
Mayer Djocke	Hattie Yoo	Dale Green	Asegidew Elfinesh
Santhiago Curcumo	Michelle Mosher	Bruce Baker	Lucia Zegarra