

**New Hampshire Estates / Oak View Elementary School Parent-Teacher Association**  
**PTA Member Meeting Minutes**

**Tuesday, December 04, 2018**

Prepared by Kristy Wright

**Location:** New Hampshire Estates ES Media Center

**In addition to the PTA members and various PTA board and committee members, the following PTA officers and school management representatives were in attendance:**

**Board Officers:**

- Erin Taylor, President
- Annie Kee, Vice President
- Becky Kinsey, Treasurer
- Kristy Wright, Secretary

**School Management Representatives:**

- Jeff Cline, Oak View ES Principal
- April Longest, Oak View ES Principal Intern
- Bob Geiger, New Hampshire Estates ES Principal

**The meeting was called to order at 7:05 PM.**

**Call to Order**

- Introductions (all in attendance)

**Health & Wellness Committee's Report – Cecilia Peterson, Annie Kee, & Lisa Buttner**

Peterson presented the results of the parent survey on health & wellness. The survey was voluntarily submitted by parents at both schools and reflects opinions on topics from recess to lunch options. Kee discussed the Action for Healthy Kids grant of \$1,000.00 for Oak View ES used for (1) the cooking club and (2) physical education equipment. The grant requires a mid-term deliverable report detailing the use of the funds.

**Principal Reports**

**New Hampshire Estates ES – Geiger**

- The second graders recently had a successful in-school field trip for baking bread.
- InView testing of second graders recently conducted to identify potentially talented & gifted students.
- Upcoming dates to remember:
  - Thu., 12/06 – NHE Math Night
  - Wed., 12/12 – NHE Winter Concert & Art Show (including PTA bake sale)
  - Tue., 12/18 – NHE Principal's Coffee (9:00 AM)
  - Sat., 12/22 – Tue., 01/01 – Winter Break (school resumes on Wed., 01/02)
- In reference to the new school star ratings system results released today (12/04), K – 2 schools do not receive star ratings at time. In the future, K – 2 schools may get star ratings.

**Oak View ES – Cline**

- Cline has increased the academic and behavioral recognition of students in order to boost morale. However, the budget for recognition rewards does not meet the demand. Cline is exploring options for fundraising (not including direct sales) and would like input/ideas on how to raise funds without the PTA's financial assistance.
- In reference to the new school star ratings system results released today (12/04), Oak View ES received four stars out of five stars. (The stars rating system is a new school accountability rating system mandated by the federal government's Every Student Succeeds Act [ESSA], which evaluates a wide range of data to include a school's curriculum, test results, and absentee rates.)

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- At the end of December, Longest will take over as Principal at Oak View ES for two months (until the end of February). Cline will be assisting the Principal Intern at Rolling Terrace ES during that period. Principal Ryan Forkert from Luxmanor ES will be assisting Principal Intern Longest at Oak View ES.
- Upcoming testing at Oak View ES to include NAEP assessments of fourth graders and ESOL testing of applicable students. (NAEP = National Assessment of Educational Progress; ESOL = English for Speakers of Other Languages)
- No after-school clubs to be held in the second half of the year due to the implementation of Excel Beyond the Bell at Oak View ES. (Excel Beyond the Bell is a free after-school academic and physical education program by invitation only and is first-come, first-serve.)
- Although clubs will not be held in the second half of the school year, chorus is under discussion to continue under the premise that chorus is an arts program rather than an after-school club.
- Upcoming dates to remember:
  - Wed., 12/05 – MCPS accelerated middle school discussions (6:30 PM)
  - Fri., 12/07 – Oak View ES chorus performance at Long Branch Comm. Center (6:15 PM)
  - Tue., 12/11 – Oak View ES Parent Academy (Topic: myMCPS Parent Portal) (9:10 AM)
  - Sat., 12/22 – Tue., 01/01 – Winter Break (school resumes on Wed., 01/02)

**Treasurer's Report – Becky Kinsey**

- Review of Treasurer's Report.
- Kinsey requested budget amendment due to success of Election Day bake sale, which netted \$2,100. Specifically, Kinsey requested to add \$100 to the budget expenditures – (1) \$50 additional to PayPal fees and (2) \$50 to miscellaneous fundraising fees. The amendment was approved through a motion requested by Cecilia Peterson and approved by all in attendance without dissent.
- Wood Acre ES (sister school) donation (Ledo's Pizza Night): \$611.73
- El Golfo Dine Out Night: \$250.00
- Big Give as of 12/02: \$2,032.50. (Goal: \$4,500.00). (The Big Give is an effort to fundraise for the year's needs through direct appeal to families.)

**Cultural Arts Coordinator's Report – Michelle Mosher** *(not in attendance)*

- No update to report.

**Membership Coordinator's Report – Kate Waterfall**

- 111 members
- Membership cards have been distributed.
- Dues to the county and state PTAs need to be paid for the most recent members.

**Volunteer Coordinator's Report – Kate Waterfall**

- Wed., 12/12 – NHE Winter Concert & Art Show with PTA Bake Sale – donations of baked goods and table sales assistance needed
- Spring – Art to Remember – project lead/coordinator needed

**New Hampshire ES / Oak View ES PTA Bylaws**

PTA bylaws are to be reviewed, completed, and approved every three years. The New Hampshire Estate ES / Oak View ES PTA's bylaws of December 2015 are due to expire. The proposed changes to the bylaws are as follows:

Article VI: Officers and Their Election

Section 2a. – Change requirements for PTA officers from one Vice President to no Vice Presidents. (Vice President[s] can be elected but will not be required for the function of the PTA. The minimum requirement for the PTA to function will be three officers – President, Treasurer, and Secretary.)

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Section 2b – Change the election of the officers from March of each year to May of each year.

Section 3c – Change the election of the officers' election date from March of each year to May of each year for the nominating committee.

Article XII: General Membership Meetings

Section 3 – Change annual general membership meeting from March to May of each year.

Article XIII: Council Membership

Section 1b – Change the election of the delegates from March to May of each year.

In addition, if allowed by the Maryland PTA, recommend the use of “parents/guardians” in place of “parents’ throughout the entirety of the bylaws document.

The bylaws, as previously approved with the above amendments in place, were approved through a motion requested by Cecilia Peterson and approved by all in attendance without dissent.

**The meeting adjourned at 8:02 PM. The next PTA member meeting is scheduled to be held in the Oak View ES Media Center at 6:30 PM on Tuesday, January 08, 2019.**

Meeting Attendees:

Erin Taylor	Annie Kee	Becky Kinsey	Kristy Wright
Jeff Cline	Bob Geiger	April Longest	Jose Feliz
Kate Waterfall	Lisa Buttner	Cecilia Peterson	Terry Ryan
Pat Capuano	Susie Bailey		